

Open Records Act

O.C.G.A. § 50-18-70

GEORGIA CODE

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5-18-71 (b) reads as follows:

A request made pursuant to this article may be made to the custodian of a public record orally or in writing. An agency may, but shall not be obligated to, require that all written requests be made upon the responder's choice of one of the following: the agency's director, chairperson, or chief executive officer, however denominated; the senior official at any satellite office of an agency; a clerk specifically designated by an agency as the custodian of agency records; or a duly designated open records officer of an agency; provided, however, that the absence or unavailability of the designated agency officer or employee shall not be permitted to delay the agency's response. At the time of inspection, any person may make photographic copies or other electronic reproductions of the records using suitable portable devices brought to the place of inspection.

For your convenience, more information and a Glynn County [Open Records Request Form](http://glynncounty.org/1804/Open-Records-Requests) is available on the County's website at <http://glynncounty.org/1804/Open-Records-Requests>